



Columbia County Christian School

PO Box 448 • St. Helens, OR 97051 • Phone: (503) 366-9209 • Fax: (866) 717-5568 • www.ccchristianschool.net

CCCS Board Member Profile

“Let the peace of Christ rule in your hearts, since as members of one body you were called to peace.” Col 3:15

*A school board and its committees model faithful Christian living in all of their activities as they provide leadership to the staff, students, parents and the community in which they function. A Christian community must be one that is characterized by humility, gentleness, and patience (Eph. 4:2,3). The apostle Paul enjoins us to bear with one another in love and to keep the unity of the spirit through the bond of peace. This means that the school Board (elected by the Society) should be “approachable” (1 Tim. 3: 1-13).

Expectations of Board Members: (For further details, see the CCCS Board Governance Manual)

They will be full voting members of the CCCS Society and committed to its mission, values and philosophy.

They will be committed to regular worship in an evangelical Christian church of their choice.

They will be committed to pray for the school, understanding that every decision, large or small, should come before the LORD.

They will be committed to offering their time, treasures and talents to benefit the school.

They will faithfully meet with the Board on a monthly basis and agree to serve a 3-year term.

They will be hard working people who show a keen interest and dedication to the school.

They will enroll their school age children in CCCS if they are to be private-school educated.

Work of the Christian School Board:

The Board makes policy decisions necessary to operate the school. The Board may refer major decisions to the Society, and leave the day-to-day operation of the school to the Administrator. The Board’s task is to assess and oversee the goals and operation of the school, to make policy decisions, to approve staff hiring, and to fulfill the school’s fiscal responsibilities. Being a Christian school Board member involves much time and dedication; however, the rewards are great!

Board members shall perform the following duties:

- 1) Determine school policies in harmony with the by-laws and constitution, and approve curriculum that aligns with the CCCS Statement of Faith and is in accordance with the regulations set forth by the State of Oregon.
- 2) Select an Administrator.
- 3) Participate with staff and volunteers to obtain the necessary funds for operating the school and determine how these funds shall be distributed.
- 4) Publicize the cause of Christian education in the community.
- 5) Appoint or serve on committees, as needed by the Board.

Statement of Faith

1. We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Timothy 3:15-16, II Peter 1:21, I Thessalonians 2:13).
2. We believe there is one God, eternally existent in three persons – Father, Son and Holy Spirit (Genesis 1:1-2, Matthew 28:19, John 1:1, John 10:30).
3. We believe in the deity of Christ (John 10:30, Colossians 1:15), His virgin birth (Matthew 1:23 & 25, Luke 1:35), His sinless life (Hebrews 4:15, Hebrews 7:26), His miracles (John 2:11, John 6:2), His vicarious and atoning death (I Corinthians 15:3, Hebrews 2:9), His resurrection (John 11:25, I Corinthians 15:4), His ascension to the right hand of God (Mark 16:19), and His personal return in power and glory (Acts 1:11, I Thessalonians 4:16-17, John 14:1-3, 28).
4. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that we are justified on the single ground of faith in the shed blood of Christ and that only by God’s grace and through faith alone we are saved (John 3:16-19, Romans 3:22, Ephesians 2:8-9, Titus 3:5, Hebrews 9:22).
5. We believe in the resurrection of both the saved and the lost—the saved to the resurrection of life, and the lost to the resurrection of condemnation (John 5:28-29).
6. We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 12:5, I Corinthians 12:12-13, Galatians 3:26-28).
7. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (John 14:26, John 16:12-15, I Corinthians 6:19-20).

CCCS Board Member Application

Board Nominee(s): Please fill out the questionnaire below. This information will be shared with the Society to help them make an informed choice when voting.

Please turn this form in to the School office or mail to: **CCCS Attn: Board Secretary**
PO Box 448 St. Helens OR, 97051

Today's Date: _____

Name: _____ Spouse's Name: _____

Address: _____

Phone Number(s): _____

Number of children: _____ Grade(s) in school: ____ _

Occupation: _____

Work Reference _____ PH# _____

Church Attending _____ Are you a member? _____

Pastoral Reference _____ Phone # _____

Community activities / committees in which you are or have been involved:

CCCS committees / activities in which you are or have been involved:

What skills or talents do you possess that would benefit a Christian school?

Why would you like to be a member of the Columbia County Christian School Board?

I have read and accept without reservations the school's Statement of Faith. _____(please initial)

I have read and understand the qualifications and expectations listed in the Board member profile, and am prepared to comply to the best of my ability.

X _____
Candidate's signature

Consent for Criminal Background Check

In order to protect the children in our care, Columbia County Christian School conducts a background check on all staff, parents, Board Members and volunteers. Your signature below authorizes CCCS and Criminal Information Services, Inc. to obtain information about you from various law enforcement agencies, courts, and corrections agencies. Please complete all information below for each applicant. Information obtained from this form is stored in a manner consistent with current CCCS Privacy Policy.

Full Legal Name: _____
Please print legibly.

Male _____ Female _____ DOB: _____

Drivers License # _____ State: _____ SS# _____

Current Address: _____

Other Names Used (maiden, legal name change, etc.): _____

Previous addresses in the past 7 years: _____

Have you ever been convicted of any crime? Yes _____ No _____

If "Yes", please explain: _____

I have reviewed and completed this form as applicable to me. I give CCCS permission to verify any information I have provided. This authorization shall continue to be effective until revoked by me. A photocopy or facsimile of this consent shall be as effective as the original. By my signature, I affirm that all information on this form is true and accurate and I have read the CCCS Privacy Policy attached.

Signature of Applicant: _____ Date: _____

Signature of Witness: _____ Date: _____

Columbia County Christian School Privacy Policy

Columbia County Christian School (CCCS) collects and maintains information from employees, applicants, parents and volunteers, as part of operating our school. We restrict access to nonpublic personal information to the Board and Administration with a business reason to know this information in order to properly operate our school.

CCCS may be required by law enforcement or judicial authorities to provide information on individual members to the appropriate governmental authorities. In matters involving a danger to personal or public safety, the school may voluntarily provide information to appropriate governmental authorities.

It is the policy of CCCS to protect the confidentiality of Social Security numbers obtained and used in the course of business from its employees, applicants, parents and volunteers. All employees and volunteers are expected to rigorously adhere to this policy. Anyone violating the provisions of this policy and its operating procedures will be disciplined accordingly.

Operating Procedures

1. *Collection of Numbers:* Social Security numbers will be collected from applicants, employees, parents and volunteers as required in order to meet federal and/or state reporting requirements. These purposes include:

- To conduct pre-employment and criminal background checks.
- To verify eligibility for employment.
- To withhold federal and state taxes.
- To comply with state new-hire reporting.
- To facilitate enrollment in benefits plans.

Note: Social Security numbers may also be collected from creditors, suppliers or independent contractors where no tax identification or employer identification number is accessible. Social Security numbers so obtained will be subject to the same provisions of the privacy policy as those for applicants, employees, parents and volunteers.

2. *Storage of and Access to Numbers:*

- Storage: All documents containing Social Security numbers shall be stored in locked secured areas. All computer applications containing Social Security numbers shall be maintained on secured, authorized-access computer stations only.
- Access: Only persons who have a legitimate business reason will have access to Social Security numbers. Persons granted such access must take all necessary precautions to ensure the integrity of records that include such numbers

when the records are not being used.

3. *Destruction of Numbers:* Records that include Social Security numbers will be maintained in accordance with federal and state laws. When such documents are released for destruction the records will be destroyed by shredding.

4. *State Laws:* Where this policy and operating procedures may conflict with a state law, the state law shall supersede this policy.